



# CITY OF NAPLES

735 Eighth Street South

Naples, FL 34102

Phone: (239)213-1800

Fax: (239) 213-1023

## Utilities Service

Welcome to the City of Naples. Please complete this form to apply for or transfer utility services. If you have questions regarding your utility account, you may call City Hall at 239-213-1800 or send an email to [billing@naplesgov.com](mailto:billing@naplesgov.com).

### UTILITY ACCOUNTS ARE ALWAYS IN THE PROPERTY OWNER'S NAME

This form can be mailed, faxed, or delivered to the above address, or emailed to [billing@naplesgov.com](mailto:billing@naplesgov.com). All orders for service or service changes must be received at least two days prior to date of service. See supporting document requirements below.

Service Address: \_\_\_\_\_

Date of Transfer: \_\_\_\_\_

### If property was sold, please give the following information:

Current Owner (Seller): \_\_\_\_\_

Closing Date: \_\_\_\_\_

Name of New Owner(s): \_\_\_\_\_

New Billing Address: \_\_\_\_\_

\_\_\_\_\_

Phone of new owner: ( ) \_\_\_\_\_

Email of new owner: ( ) \_\_\_\_\_

Driver's license/ID #: \_\_\_\_\_

Attach a copy of selling statement, closing papers or other proof of ownership

**Forwarding address for final billing:** Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Secondary billing (extra \$1/bimonthly charge)

2<sup>nd</sup> Name: \_\_\_\_\_

2<sup>nd</sup> Billing Address: \_\_\_\_\_

2<sup>nd</sup> Billing Address: \_\_\_\_\_

**Additional Information:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Signed customer agreement must be attached or on back of page**

**City of Naples  
Customer Agreement**

**Read Carefully**

Customer Agrees: The meter and meter box shall always remain accessible to utilities personnel for inspection, testing, and maintenance. Landscape shrubs and ground cover such as mulch shall remain at least 18 inches from the edges of meter or meter box. Trees shall not be planted within 4 feet of the meter. The applicant shall ensure that the meter or meter box is accessible.

I agree to pay the City all utility bills and penalties as billed at the rates established. I shall be responsible for notifying the Customer Service Division of any change in ownership of the premises being serviced. I understand that paying any utility bill with non-sufficient fund checks can lead to immediate disconnection without notice.

I agree to have our meters accessible for Water Dept. representatives to read and inspect, and I will allow them to enter the premises at reasonable times to do so.

Falsification of this application may result in immediate disconnection of utilities. Utilities not paid by the due date listed on the bill are considered delinquent and will result in the discontinuation of services if unpaid. To resume service, all customer balances and disconnection service charges must be paid. Delinquent accounts will bear a penalty of 5% until the account is paid in full.

This application for water service shall also be considered as an application for sewer, reclaimed water, and solid waste service when the property is within those areas in which the city provides such service

Account Holder's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

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For office use only

- Driver's \_\_\_\_\_ license verification:
- No outstanding balance verified - property
- No outstanding balance verified - customer
- Address's \_\_\_\_\_ location number:
- Name that currently appears on this account:
- \_\_\_\_\_  
Customer was given a bank draft form.